Informant Questionnaire

Instructions
This questionnaire should only be used if the graduate himself/herself cannot be interviewed. The interview should only be conducted with a person who has specific knowledge of the current situation of the graduate. In case the informant does not know the answer to a particular question, it is very important that you leave the question blank! If not, this could lead to biased results of the tracer study.

In order that the questions of the Informant questionnaire match the questions of the Graduate questionnaire and that the answers can be filled into the same analysis programme, the questions below have the same numbers as corresponding questions in the graduate questionnaire, however, they are in a different order. Please be careful when transcribing the data.

Introduction
Before the actual interview starts, the interviewer should always introduce him/herself and explain the objectives and the purpose of the interview to the respondent. He/She should further clarify that the participation in the survey is voluntary. Nevertheless, it should be highlighted that the participation in the survey is highly appreciated, as it will be beneficial for the future development and improvement of the VET programme being reviewed, from which other young people of the village/town may profit. Finally, the participant should be informed about the total duration (approx.10-15 min.) of the interview and be ensured that all the information will be treated confidentially.

Identification
Graduate’s Name

School/Cohort Code

Name of Informant

Relationship of informant to graduate

☐ Parent
☐ Relative
☐ Former teacher
☐ Instructor of apprenticeship/on the job training
☐ Other ☐  ________________________

Name of interviewer

Date of interview (day.month.year)

Information on graduate

A 1 In which field/trade did (name of graduate) receive training at (name of training institution)?
### Current activity

#### D 0 Is (name of graduate) currently working?

- [ ] Yes, in wage/salary employment  
  Continue with question D 1.2
- [ ] Yes, in self-employment  
  Continue with question D 1.2
- [ ] No, he/she is in further education  
  Continue with question D 3.3
- [ ] No, he/she is without employment  
  Interview over! Thank informant for his/her time and collaboration

### Wage-employment & self-employment

#### D 1.2 In which vocational field is he/she currently working?

- [ ] Agriculture and forestry/fishery
- [ ] Building and construction trade
- [ ] Transport
- [ ] Mining
- [ ] Tourism (guide, agency, hotel, etc.)
- [ ] Trade (wholesale and retail trade)
- [ ] Finance, banking
- [ ] Health system and social work
- [ ] Textile & leather (knitting, weaving, tailoring, shoe making)
- [ ] Education
- [ ] Electrical trades (house wiring, motor rewinding)
- [ ] Electronics
Manufacturing (incl. handicraft, artwork)  Hair cutting, beautician
Communication  Mechanical trades (metal work)
Public and business administration  Non Governmental Organisation/Civil Society Organisation
Maintenance services (refrigeration repair, sewing machine repair, computer repair, village maintenance, etc.)
Other

D 1.6 Does (name of graduate) send any money home?

Only ask if the graduate lives abroad and if the informant is related to the graduate!

☐ Yes  ☐ No

∵ The interview ends here if graduate is working

Further education

D 3.1 What are the (major) subject area(s) of his/her current studies/training?

D 3.2 What is the name and place of training institution/college/university where (name of graduate) is studying?

D 3.3 Do you know in what kind of education programme he/she is in?

☐ Secondary school degree
☐ Vocational training degree
☐ University/college degree
☐ Other, please specify ☐

Thank you!

References


Questionnaires developed in the following Helvetas VET projects: SKILL Nepal; F-Skill Nepal and AVEP Kyrgyzstan.